



Ref. No.: ASE/AC/2021-2022/27

April 20, 2022

**CIRCULAR**

**Sub: Supplementary Examination for prior to 2015 batch**

Students who have secured 'F' grade are eligible for appearing for the Supplementary Examination conducted for that course. The latest internal marks earned by them would be applicable. Eligible students are requested to fill the application form and submit the copy of the filled application form along with the fee receipt to the office of the Academic Coordinator. Would be informed later

**Please follow the following steps for Supplementary Examination registration:**

- 1) Students need to fill the application form (available with the faculty advisor) and submit it back to faculty advisor.
  - 2) Faculty advisor will check the credentials. Sign the form return the form back to the student.
  - 3) The student should make the online payment and send receipt.
  - 4) The student should send the filled form duly signed by all along with the payment receipt to Academic Coordinator's office (acroffice@blr.amrita.edu.).
  - 5) Student then needs to register online for the subjects filled in the form.
  - 6) Students may take up the Supplementary Examination for a maximum of 3 additional attempts [excluding the regular End Semester examinations] carrying the latest internal marks earned by them. Students failing to pass the course after 3 additional attempts shall henceforth appear for the Supplementary Examination for the entire 100 marks and the Internal Assessment marks will not be considered. If any student has registered for any remedial courses (Additional slot/ Re-registration/contact) in between then the number of attempts for Supplementary Exam registration restarts from zero.
- 2015 and prior batch students should submit degree extension approval letter also.

**Important Dates**

**Date of issue of forms : 22.4.2022**

**Last date of submission of forms : 30.4.2022**

**Fee per course : Rs.1500/**

**Payment link: <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=2560972>**

Supplementary Examination registration is subjected to non-cancellation and refund will not be given. Last date of registration would be strictly adhered to and no extension would be given.

  
Academic Coordinator

Academic Co-ordinator  
Amrita School of Engineering  
Bangalore - 560 035

  
Principal

20 APR 2022

Copy to:

1. Principal
2. Chairperson/ HODs of all the departments
3. Accounts Officer
4. Students notice board
5. File



Ref. No.: ASE/AC/2021-2022/28

April 20, 2022

**CIRCULAR**

**Sub: Supplementary Exam Registration for 2015 batch Students onwards**

Students who have secured 'F' grade in their previous registrations are eligible for appearing for supplementary examination conducted for that course.

**Please follow the following steps for the registration:**

- 1) Students need to fill the application form (available with faculty advisor) and submit it back to them.
- 2) Faculty advisor will check the credentials, get the endorsement by the head of department, return the form back to the student
- 3) The student should make the online payment and send receipt.
- 4) The student should send the filled form duly signed by all along with the payment to Academic Coordinator's office ([acoffice@blr.amrita.edu](mailto:acoffice@blr.amrita.edu)).
- 5) Student then needs to register online for the subjects filled in the form.
- 6) Students may take up the Supplementary Examination for a maximum of 3 additional attempts [excluding the regular End Semester examinations] carrying the latest internal marks earned by them. Students failing to pass the course after 3 additional attempts shall henceforth appear for the Supplementary Examination for the entire 100 marks and the Internal Assessment marks will not be considered. If any student has registered for any remedial courses (Additional slot/ Re-registration/contact) in between then the number of attempts for Supplementary Exam registration restarts from zero.

\* 2015 and prior batch students should submit degree extension approval letter also.

\* The details of online registration are as follows:

- For online registration login to your **AUMS account**.
  - From **Registration menu**, select **Course Registration with Category**
  - Select the **current Semester** and **Registration Type** as **"Supplementary"** or **"100 Supply"**. A student may take the Supplementary Examination for a maximum of 3 additional attempts [excluding the regular End Semester examinations] carrying the latest internal marks earned by them and will choose **Registration Type** as **'Supplementary'** for online registration. Students failing to pass the course after 3 additional attempts shall henceforth appear for the Supplementary Examination for the entire 100 marks and the Internal Assessment marks will not be considered. In this case student will choose **Registration Type** as **'100 supply'** for online registration.
  - Offered courses will be displayed in the left side [If any course is missing please inform [aumsadmin@blr.amrita.edu](mailto:aumsadmin@blr.amrita.edu) with a copy to [acoffice@blr.amrita.edu](mailto:acoffice@blr.amrita.edu) ]. Select the courses which you are going to register and move it to right side and click on **Save button**.
  - Once you save, registered courses will be displayed. Kindly mail to [acoffice](mailto:acoffice@blr.amrita.edu) if any assistance needed.
- 7) If the students try to change the supplementary exam registered in later course, their registration would be cancelled..
  - 8) If the student has registered for any remedial courses (Additional slot/ Re-registration/contact) in between then the number of attempts for Supplementary Exam registration restarts from zero.

**Important Dates**

Date of issue of forms : 22.4.2022  
Last date of submission of forms : 30.4.2022  
Online Registration : 25.4.2021 to 04.5.2022  
Payment link: <https://www.onlinesbi.com/sbicollect/icollecthome.htm?corpID=2560972>  
Fee per course : Rs.700/- for regular students and Rs.1500/- for term out students.

*Jula Jih*

**Academic Coordinator**

Academic Co-ordinator  
Amrita School of Engineering  
Bangalore - 560 035

*D. Swamy*

Principal 20 APR 2022

Copy to:

1. Principal
2. Chairperson/ HODs of all the departments
3. Accounts Officer
4. Students notice board
5. File

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